



### Important information

2024/2025

1. The class teachers in Year 1 are Mrs Haines and Mrs Ocone.  
Mrs Haines works on a Monday to Wednesday and Mrs Ocone works on a Thursday and a Friday. They alternate Wednesday afternoons.
2. It is important for you to be in view at the end of the day when the children leave as the children are told **they are not allowed to go home unless they can see you and have then told the adult seeing them out!** If you have arranged for another parent to pick your child up please send a note in or inform the office before the end of the day so that the teacher seeing them out is aware of this arrangement.
3. If there is something we need to know that is relevant to the day please pass on a message to the adult on the door in the morning. If you do need to see us after school, we are not available on Wednesdays due to staff meeting. We also ask that you wait until whoever is seeing the class out has dismissed every child before trying to talk with us, so that we can be sure the children are seen out safely and we can give you our full attention.
4. Please pre-order lunches online. It is very time consuming in the mornings having to check and place orders if they have not been pre-ordered.
5. P.E. – This will be on a Monday and Wednesday. No jewellery should be worn, anyone who wears studs should be able to take them out themselves or leave them at home on those days.
6. Children need to have a pair of wellies kept in school and **bring in a suitable waterproof coat every day**, during winter months we will be going outside in all weathers.
7. **Please ensure all items of clothing (including shoes) are named** – especially jumpers/cardigans and P.E. kits.
8. Children should bring a water bottle (filled at home prior to the school day) to drink from during the day every day; they should be clear and only contain plain water. Please don't let your child carry these in their book bags as books will get spoilt.
9. Your child should bring their book bag to school every day, as letters often get lost/left behind if they are expected to hold them in their hands.
10. Our class TA in the morning is Mrs Clifton.

11. Children should not bring toys into school.

12. **Reading books and reading records must be in school daily.** Pupils who find it difficult to learn to read are likely to struggle across the curriculum. Therefore, at Manorbrook, reading is one of our highest priorities and we want to ensure children become fluent and engaged readers at the very earliest stage. To achieve this, we have adopted the recommended approach whereby children who are on the reading scheme books will read their text three times before it is changed.

**The first read** is a focus on blending the sounds to read unknown words.

**The second read** is to develop fluency, so the child can enjoy reading the book with greater ease. **The third read** is to talk about the text and practise their comprehension skills.

We would appreciate your support with this by hearing your child as frequently as possible and ensuring they have their reading books and reading records in school every day.

Please clearly mark the cumulative number of home reads (each time you read), with the total number in a circle. This will greatly help us when counting reads and awarding reading certificates.

13. Daily timetable - the morning teaching is more formal (English, Maths and Phonics) and the afternoons consist of topic (Geography, History & Science), RE, PE, art-based activities and some free choice.

14. Year 1 phonics test – this will be in the summer term (June). More information on this will follow, but it's never too early to ensure your child is practicing their phonics regularly!

15. Please encourage your child to form their letters and numbers as we do in school as this will help when beginning to join their letters further up the school, it is hard to break bad habits.

16. Children will be given Maths and Spelling homework weekly (we start this week). Homework folders need to come into school every Wednesday, new homework will be added after school, ready to go home each Thursday. At the end of every week, children will have a spelling test on the words they learnt for homework.

Please do not hesitate to contact us should you have any further questions.

**Mrs Haines and Mrs Ocone**